

Organising Committee

Minutes

Date: 31st August 2021
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item				
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land				
	<p>We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.</p> <p>Shared by Tania Morseman</p>				
2	<u>Meeting Started</u>	<i>Procedural</i>			
	7:37pm				
3	<u>Meeting coordinators</u>	<i>Procedural</i>			
	<p>Chairperson: John Magor</p> <p>10:22pm John Magor handed Chair to Tania Morsman. 10:23pm Tania Morsman handed Chair back to John Magor. 10:27pm John Magor handed Chair back to Tania Morsman.</p> <p>Minute Keeper: Caryn Kettle Host: Peter Tippett</p>				
4	<u>Attendance</u>	<i>Procedural</i>			
	<table border="1"> <tbody> <tr> <td> Aaron Shipperlee 1375 Andrew Wilkinson Bruce Pinney Caryn Kettle Coral Larke Craig Newcombe Darren Geraghty Darrylle Reid Deb Moerkerken David Cruise Elisa Brock Gary Lasky Apologies: John Reid </td> <td> Graham Fleming Ian Hales Jack Wells John Magor Kathy Ernst Kevin Taylor Lindy Hunt Lance Nash Malcolm Matthews Mark Helson Mark Rasmussen Marte Kinder 1823 </td> <td> Martin Schwartz Peter Tippett Ray Higgins Rick Gill Robin Macpherson Skye Fitzpatrick Steve Poynton Suzie Helson Tania Morsman Trevor Pitt </td> </tr> </tbody> </table>	Aaron Shipperlee 1375 Andrew Wilkinson Bruce Pinney Caryn Kettle Coral Larke Craig Newcombe Darren Geraghty Darrylle Reid Deb Moerkerken David Cruise Elisa Brock Gary Lasky Apologies: John Reid	Graham Fleming Ian Hales Jack Wells John Magor Kathy Ernst Kevin Taylor Lindy Hunt Lance Nash Malcolm Matthews Mark Helson Mark Rasmussen Marte Kinder 1823	Martin Schwartz Peter Tippett Ray Higgins Rick Gill Robin Macpherson Skye Fitzpatrick Steve Poynton Suzie Helson Tania Morsman Trevor Pitt	
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5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>
	5.1 Minutes: 26 th August 2021 Moved: Suzie Helson Seconded: Deb Moerkerken Outcome: <i>Passed by Consensus</i> Action: Nil	
6	<u>Matters Arising</u>	<i>Procedural</i>
	(Insert matters arising)	
7	<u>Correspondence</u>	
	Nil	
8	<u>Action Tasks</u>	
	<ul style="list-style-type: none"> • Coordination Group for Change of Auditors - to be progressed after AGM, ideally auditors and accountants who work in Xero - need to be interviewed – <i>Ongoing</i> • DTE Attendance Criteria to be discussed after the AGM – <i>Ongoing</i> • Malcolm Matthews to action Item 13108 – <i>Ongoing</i> • Troy to contact Bendigo bank about paying off the EFTPOS machine – <i>Ongoing</i> • John Reid to contact Origin Energy about the key for the lock which they use to read the meter – <i>Ongoing</i> • Peter Tippett to update data.dte so that agenda items are automatically left on the agenda for the next OC meeting – <i>Ongoing</i> • Richard to arrange repair and sale of the Black Territory – <i>Ongoing</i> • Kathy Ernst to coordinate Item 13355 (storage of first aid equipment at Denise’s garage) be carried out - <i>Ongoing</i> • Gary Lasky to arrange for the White Ford Territory to be returned and prepared for sale (Item 13366) - <i>Ongoing</i> 	
9		
	Motion: That John Reid be nominated to send out the pre AGM notice advising the proposed AGM date, notice of directors positions and call for motions, and director nominations. Moved: Caryn Kettle Seconded: Malcolm Matthews Outcome: <i>Passed by Consensus</i>	

10	<p>Agenda Item # 13441 Motion: That five dollars (\$5) is transferred to account 633000 162212476 to avoid account being automatically closed. Moved: Kathy Ernst Seconded: Suzie Helson Outcome: <i>Passed by Consensus</i> Action: Kathy Ernst to ask for two other Directors to sign. Coral Larke and Suzie Helson offered to be the other two signatories.</p>	
11	<p>Agenda Item # 13434 Motion: That Peter Cruise be reimbursed direct to his bank account \$1349.96 as per the receipts he provided. Moved: Susie Helson Seconded: Deb Moerkerken Outcome: <i>Passed by Consensus</i> Action: <u>Susie Helson</u> will take on Action Task for disbursement.</p>	
12	<p>Agenda item # 13432 Motion: That Tania Morsman be given ‘Read Only’ access to Xero. Moved: Deb Moerkerken Seconded: Susie Helson Outcome: <i>Passed by Majority</i></p>	
13	<p>Agenda item # 13433 Motion: That Malcolm Matthews be given Read Only access to Xero. Moved: Deb Moerkerken Seconded: Tania Morsman Outcome: <i>Passed by Majority</i></p>	
14	<p>Agenda item # 13436 Motion: That DTE send a loving card and flowers to Scouse. Moved: Tania Morsman Seconded: Mark Rassmussen Outcome: Motion Withdrawn Action: <i>Trevor Pitt</i> offered to purchase and deliver flowers to Scouse on behalf of DTE and <i>Tania Morsman</i> offered to make a personal card for Scouse on behalf of DTE.</p>	
15	<p>Note: 9:51 Aaron Shipperlee warned and named by Chair for disrupting meeting.</p>	
16	<p><u>Carried Resolutions</u></p>	<i>Procedural</i>
	<p>16.1 That John Reid be nominated to send out the preAGM notice advising the proposed AGM date, notice of directors positions and call for motions, and director nominations. 16.2 : That five dollars (\$5) is transferred to account 633000 162212476 to avoid account being automatically closed. 16.3 That Peter Cruise be reimbursed direct to his bank account \$1349.96 as per the receipts he provided. 16.4 That Tania Morsman be given ‘Read Only’ access to Xero. 16.5 That Malcolm Matthews be given Read Only access to Xero.</p>	

17	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Date: The next scheduled meeting is Thursday 30 th September 2021 Time: 7:30pm	
18	<u>Meeting Ended</u>	<i>Procedural</i>
	10:39pm	